

MINUTES OF FEB. 22, 2024 MEETING OF
THE BOARD OF TRUSTEES
OF THE UNITARIAN UNIVERSALIST FELLOWSHIP OF BOCA RATON

Present: Co-presidents Judy Keiser & Carole Stephens; treasurer Bill Jensen, secretary Lynn Smith, VP/facilities Patrick Larson; trustees Rick Troiano, Rajeev Arora, Howard Prentice, Claire Smith; interim minister Rev. Kathy Tew Rickey; guests Jim Smith, Paul Libert, Mitch Major, Patricia Rogers, Ilene Carter, Kim Kish.

After a leadership training session, opening words, a chalice lighting and check-ins, Judy called the meeting to order at 7:24 p.m.

After a motion by Rick seconded by Claire, the minutes of the previous regular Board meeting, were approved; after a motion by Claire seconded by Rick, the minutes of our annual congregational meeting also were approved.

Ministers Report: Rev. Kathy furnished a written report with no action items.

New Business: Judy welcomed new board members Rick, Rajeev and Howard.

Election of officers: After a lengthy discussion and a motion by Carole seconded by Rick, the Board decided to put off decisions until the retreat on Feb. 24 with the expectation of reaching agreement by March.

Other New Business: There was discussion of the fact that all Board members are required to sign agreements relating to confidentiality and conflicts of interest.

There was discussion of using a consent agenda for committee reports. The Board decided to postpone a decision for a month or two.

It was decided that for the moment the Board will continue to meet on the last Thursday of the month and that the worship welcomers' schedule would be handled in alphabetical order. The date of the next BOT meeting was set for March 28.

It was said that the Board will spend time at the retreat on forming a relational covenant. There was discussion about asking committees to recommend their next chair to make the appointments easier for the co-presidents. There was also discussion of forming a Program Council to avoid scheduling conflicts. The Board set March 24 as the date for a budget hearing and also for discussion and possible approval of bylaws changes recommended by the Endowment Committee.

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After a breath break, **Committee Reports** were discussed. Bill said his **Treasurer's Report** was filed and said he would be free to take questions on it by telephone. There were no action items from **Sharex** or from Patrick on **Facilities**. Patrick said he would check on the status of our security plan being reviewed by the City of Boca Raton.

Old Business: After a motion by Carole seconded by Claire, discussion on hiring a sexton vs. hiring a cleaning service was tabled. Bill said "we finally have a decent cleaning service." Judy said we need to discuss forming a **security committee** and drawing up a security handbook. Judy said the UUA has material about this. She said we have an emergency response plan and an assessment from the city fire department; Patrick said ushers and greeters should be trained.

After a motion by Bill seconded by Rick, a motion to adjourn was approved and after a brief checkout the meeting was adjourned at 9:15 p.m.

Respectfully submitted by Lynn Smith, secretary, UU Fellowship of Boca Raton