

UUFBR Board of Trustees Meeting

Minutes March 2021

Date: March 2, 2021

Time: 7:00 PM

In Attendance:

Board Members:

Ron Lovell

Louis Merlin

Paul Libert

Sandy Troiano

Carlton Devot

Louise Malusis

Patrick Larson

Barbara Messick

Carrie Viles

Guests:

Reverend Harris

Mary Wickensheimer

Betty Tilton

Barb and Bill Jensen

Patricia Rogers

Agenda Item 1: Called to Order 7:09 PM

All 9 board members were present establishing a quorum.

Called to order by Sandy Troiano.

Agenda Item 2: Approval of Minutes

Minutes from January Board Meeting

Carlton made a motion for approval. Sandy seconded. The motion passed unanimously.

Minutes from Annual Meeting

Ron made a motion for approval. Carrie seconded. The motion passed unanimously.

Agenda Item 3: Election of New Officers

Co-Presidents

Paul nominated Sandy as co-president. Patrick seconded. The motion passed unanimously.

Sandy nominated Louise as co-president. Carrie seconded. The motion passed unanimously.

Vice President

Sandy nominated Patrick. Ron seconded. The motion passed unanimously.

Secretary

Sandy nominated Louis. Paul seconded. The motion passed unanimously.

Treasurer

Sandy nominated Paul. Louise seconded. The motion passed unanimously.

Agenda Item 4: Ministers' Report

Board needs to schedule a retreat.

All board members need to sign conflict of interest and confidentiality agreement.

Annual Budget Drive Update: On track so far, but will need the board to make calls in the near future.

Agenda Item 5: Unfinished Business

Possible capital request to Endowment Committee.

No quote yet on AC replacements.

Patrick reports the estimated replacement cost about \$6,000/unit = RE Building has 3 units.

Patricia reports the estimated replacement cost for the Freezer + Fridge ~ \$3,000.

Discussion about what equipment needed for hybrid service? We need better wifi.

Need to run a cable from the office to the sanctuary.

Need more technical assistance.

Need a good camera.

Patrick knows how to run cable from office to sanctuary.

Total costs of equipment for hybrid service expected to be less than money set aside for technical upgrades.

Louis made a motion to request \$10,000 from endowment for up to \$3,000 freezer and fridge and up to \$7,000 for an AC replacement to replace and out of date unit in the RE building. Paul seconded.

The motion passed unanimously.

Endowment committee meeting on 3/21. Would be good for president and VP to be present.

New Business

Item #6 Committee Heads

Share the Plate Committee

Sandy nominated Seyril Siegel as 3-year term; Jennifer Ligeti 2-year; Sharon Drew 1-year. Ron seconded. The motion passed unanimously.

Finance Committee

Sandy nominated Bill Jensen as chair. Paul seconded. The motion passed unanimously.

Membership Committee

Sandy nominated Ron. Louise seconded. The motion passed unanimously.

Sharex Committee

Sandy nominated John Tilton. Ron seconded. The motion passed unanimously.

RE Council

Sandy nominated Louis. Paul seconded. The motion passed unanimously.

Denomination Affairs

Sandy nominated Ron. Paul seconded. The motion passed unanimously.

Healing Justice

Sandy nominated Carolyn Brown. Paul seconded. The motion passed unanimously.

Item #7 Signatories on Financial Institutions

Paradise Bank

Paul Libert moved and Sandy seconded a motion to appoint Sandra Troiano, Louise Malusis, Patrick Larson, and Louis Merlin as signatories for UUFBR's bank accounts with Paradise Bank and that Paul Libert Treasurer and Robert Duchemin, Bookkeeper, are authorized to provide and receive information from Paradise Bank, either in written form, by telephone, or in person. The motion passed unanimously.

Fidelity Investments

Paul Libert moved and Louise seconded a motion, to establish two separate brokerage accounts with Fidelity Investments, one for the purpose of funding operating expenses and the second for the purpose of funding capital expenses and to authorize William Jensen and Louise Malusis to direct any and all trade activity in the those accounts and authorizing Paul Libert Treasurer and Robert Duchemin, Bookkeeper, to provide to and receive information from Fidelity Investments, either in written form, by telephone, or in person. The motion passed unanimously.

Item #8 Dumpster

New trucks do not fit under power cables over south driveway.

Cost of moving the power cables could be quite high.

Discussion over proposal to stop using dumpster and move to regular garbage cans.

Too much waste and in particular yard waste to move to garbage cans.

Request for site plan showing the difficulty.

Sandy moved Patricia identify a person and the board hire a person to haul away the trash until we can come up with a permanent solution. The motion passed unanimously.

Item #9 Look Book

Privacy concern for Look Book.

The new Empower database allows people to login and set up an account. Then they can keep their contact information up to date and can look for other members via the empower database.

Discussion about the internet safety concerns of publishing a Look Book with names, pictures, and contact information on the web.

Sandy moved that the Look Book only contained pictures and names, only first names of children. Furthermore, that it will not contain any contact information, and it will not be put on the web. Rather, it will be emailed it out to members as a PDF. The Look Book will be subject to periodic updates.

Patrick proposes password protection. The motion passed unanimously.

Board Retreat

Board Retreat is planned for Saturday March 13th at 1 PM.

Unlike Board meeting, this is not open to the public and no minutes will be taken.

Next Board Meeting

Next meeting Monday, March 22nd and then every 4th Monday.

Item #10 Variable Frequency Drive Replacement for Sanctuary

Doug Hughes donated money to UUFBR for replacing the variable frequency drive for the AC in the sanctuary. He expressed an intention that the work be done by Howard Pearl's company, Pride Air.

UUFBR bylaws require that we seek 3 bids on all projects over \$1500 in cost.

Ron moved to waive competitive bids for the variable frequency drive replacement for sanctuary.
Barbara seconded. Voice vote affirmative. Paul votes no.

Board Welcome during Service

March 7 Louis

March 14 Barbara

March 21 Paul

March 28 Sandy

There being no other business, the meeting adjourned at 8:58 PM

Respectfully submitted,
Louis Merlin